



El Paso Symphony Youth Orchestra, EPSYO Managing Director/Conductor

The EPSYO Managing Director reports to EPSOA Executive Director and is accountable in all aspects for the organization, a capable mentor and facilitator who excels at bringing out the best in young musicians.

EPSYO Job Duties:

- Establish long-term trusting relationships with schools, local music teachers, community leaders and maintain healthy partnerships with local schools and community programs.
- Develop/Implement recruitment plans and objectives for the EPSYO in an effective matter, participate weekly in recruiting activities to ensure effective enrollment, maintain a healthy orchestras' headcount and report recruiting activity monthly to the EPSO Executive Director.
- Responsible for all EPSYO auditions and students' placement.
- Responsible to engage guest artists and clinicians.
- Responsible for EPSYO social media management, social media community, posts and latest announcements.
- Work with EPSO Director of Fund Development in the research, implementation and writing of potential grants per concert cycles.
- Report monthly overall EPSYO activity to the EPSO Executive Director and to the EPSYO Board of Directors. Work with the EPSYO Staff and Board of Directors in the implementation of the fundraising campaigns.
- Create in collaboration with EPSO Business Manager, EPSYO Operations Manager and in consultation with EPSO Executive Director and Board of Directors annual budget(s) for the EPSYO. Responsible for budget management and works in collaboration with the EPSYO Operations Manager expenditures in accordance with approved annual budget.
- In collaboration with the EPSO Executive Director, Board of Directors, and EPSYO staff, develop an annual master plan for the EPSYO's education program, including rehearsal schedules, concerts, summer camp, program themes, special events, master classes, clinics, chamber groups and audience development.
- Work in collaboration with EPSO Executive Director, EPSO Business Manager and EPSYO Operations Manager on EPISD facility waiver request, concert hall leases and rent other concert/event/rehearsal space as required. Work with venue managers to ensure that all required equipment is secure for rehearsals and performances. (i.e., instruments, licenses, facility permits, etc.)

EPSYO Artistic Responsibilities

- Conduct the EPSYO Symphony Orchestra (YO) and select repertoire. Arrange music, streamline orchestral parts, make all necessary markings in YO repertoire selections before students' distribution.
- Ensure all groups have necessary musical equipment and instruments for rehearsals and performances. Copy and prepare music for distribution each concert cycle for all ensembles. (Update new music as needed per concert cycle on the EPSYO portal for members and staff.
- In collaboration with EPYSE conductor review repertoire selections of staff conductors for all ensembles to ensure proper curriculum and musician development.
- Responsible to hire part-time sectional coaches as needed for concert cycles and for Instructors and part-time coaches' rehearsal performance. Evaluate artistic performance annually, report written evaluations to EPSO Executive Director and EPSO Business Manager.

EPSO Artistic Responsibilities if Qualified:

- When required, program and conduct the EPSO in education, family, and pops performances.
- Serve as cover conductor for all classical subscription series rehearsals and performances.
- Serve as host and lecturer for pre-concert talks prior to each EPSO Classical Series Performance.
- Promote the EPSO through contacts, speaking engagements and media interviews and assist other duties as assigned by EPSO Music Director and EPSO administration.

EPSYO Qualifications:

- Master's degree in music or equivalent experience.
- Demonstrated conductor with previous experience working with youth orchestras, high school, college, community and/or professional.

EPSYO Requirements:

- Possess excellent leadership, communication, flexibility, organization, time management and problem-solving skills.
- Executes complex projects while maintaining a high team morale and energy and comfortable working in a fast-paced, deadline-driven work environment.
- Welcomes innovation and collaboration with a positive attitude, comfortable working with diverse personalities, including musicians, staff, students, board of directors, parents, and music educators.
- Must be able to work evenings and weekends as required.
- Proficient computer skills (Microsoft Office, Adobe Creative, Media Editing and Email Communication)
- Excellent oral and written skills.
- Must support the EPSYO mission.
- Spanish bilingual is a plus.

Application Procedure:

Interested applicants should submit the following via email to EPSO Executive Director, Ruth Ellen Jacobson rjacobson@epso.org by February 28, 2022.

Potential candidates will be contacted for an in-person interview with the search committee. Start date is to be determined.

- Letter of interest describing qualifications and experience for this position.
- Current Resume or CV.
- 3 previous employment references.
- 3 video samples of conducting (Live performance and rehearsal footage).

An Equal Opportunity Employer

It is the policy of the EPSO to provide all persons with equal employment opportunities without regard to race, color, religion, sex, national origin, marital status, disability, age, or Veteran Status.